

NOTICE

***A Meeting of the Board of Directors of the Jacumba
Community Service District (JCSD) convened on:***

Tuesday, October 28th, 2025, 6:00 p.m.

At the Jacumba Library, 44605 Old Hwy 80, Jacumba Hot Springs, CA

MINUTES

Note: Items on the Agenda may be taken out of sequential order as their priority is determined by the Board of Directors.

- I. **Call to Order:** The meeting was called to order at 6:02 PM by President Westley.
- II. **Welcome to Guests**
- III. **Pledge of Allegiance**
- IV. **Roll Call, Determination of Quorum:** Board Members Westley, Stevens, Misquez, and Sherwood were present. A full quorum was established.
- V. **Public Forum**

This portion of the agenda may be used by any person to address the Board of Directors on any matter within the jurisdiction of the Jacumba Community Services District. However, the Board of Directors may be unable to respond at this time until the specific item is placed on the agenda at a future meeting in accordance with the Brown Act. Allocated time for public comment is 2 minutes, addressing one issue at any one time. (Brown Act, Section 54954.3) Daniel Leon was present to provide an update on the soccer field installation at the park. He reported that the ground has been leveled and the decomposed granite has been laid down. He noted that volunteers are currently assisting with clearing the surrounding areas, and the team is moving toward installing the turf.

VI. **Board Business:**

- a) **Approval of Minutes:** The Board will review the draft minutes from:
 1. Regular Scheduled Meeting of September 23rd, 2025 (Action)
Sherwood abstained from the vote due to her absence at the previous meeting. The motion was unanimously approved, with a motion by Misquez and a second by Westley.

b) Operation's Report:

1. Report on the status of the district, including detailed financial and infrastructure updates.
 - September 2025 Financials (Action) Gonzales provided a detailed explanation of the distinction between the classifications of professional fees and legal fees on the ledger, in response to a request made by Stevens at the previous month's board meeting. The financials were unanimously approved with a motion by Stevens, seconded by Misquez.
2. Operations Report from General Manager
 - Operations Summary Report for October 2025- Gonzales read the operations report. No questions were asked.

c) Directors and Staff Report

1. This portion of the agenda may be used by the Board of Directors or management to make informal oral reports on their activities. No reports were made.
2. This portion of the agenda may be used by the Board of Directors to make requests for future agenda items. No requests were made.
3. This portion of the agenda may be used for the Board to consider requests for Board Members or Staff to attend training or association meetings at the district's expense. No requests were made.

VII. Old Business

- a) CA Park Grant (Discussion) Gonzales read the current grant update to the board that was provided by Brungess.

VIII. New Business

- a) Bylaw Revision: Proposed Amendment to JCSD Bylaws to change regular board meetings from monthly to bi-monthly (Action) The motion was approved, with a motion by Sherwood and a second by Stevens. Beginning January 2026, Board meetings will be held every odd-numbered month. Westley will revise the corresponding section of the bylaws and subsequently forward it to Jim, the District's attorney, for comprehensive review.

- b) Filter Plant Tree Removal: Discussion and approval of proposed removal
(Action) The motion was unanimously approved with a motion by Misquez,
seconded by Westley.

IX. **Adjournment:** The meeting was adjourned by President Westley at 6:30 PM.