NOTICE

A Meeting of the Board of Directors of the Jacumba Community Service District (JCSD) convened on:

Tuesday, September 23, 2025, 6:00 p.m.

At the Jacumba Library, 44605 Old Hwy 80, Jacumba Hot Springs, CA

MINUTES

Note: Items on the Agenda may be taken out of sequential order as their priority is determined by the Board of Directors.

I. **Call to Order:** The meeting was called to order at 6:00 PM by President Westley

II. **Welcome to Guests**

III. **Pledge of Allegiance**

IV. **Roll Call, Determination of Quorum:** Katrina Westley, Morgan Stevens, and Sarah Misquez were present; Diana Sherwood was absent. The meeting convened with a quorum.

V. **Public Forum**

This portion of the agenda may be used by any person to address the Board of Directors on any matter within the jurisdiction of the Jacumba Community Services District. However, the Board of Directors may be unable to respond at this time until the specific item is placed on the agenda at a future meeting in accordance with the Brown Act. Allocated time for public comment is 2 minutes, addressing one issue at any one time. (Brown Act, Section 54954.3) No attendees were present; no issues were addressed.

VI. **Board Business:**

a) **Approval of Minutes**: The Board will review the draft minutes from:

1. Regular Scheduled Meeting August 26, 2025 (Action)
   The Board requested a revision under *Board Business, Section B, Item 2*, to provide additional clarification regarding the results of the Board vote. Following the completion of this revision, the minutes were unanimously approved on a motion by Stevens, seconded by Misquez.

b) **Operation's Report:**

1. Report on the status of the district, including detailed financial and infrastructure updates.
    - August, 2025 Financials (Action) The financials were unanimously approved with a motion by Westley and a second by Stevens. JCSD Administrator will contact the District's accountant to provide further clarification on the difference between the classification of 'auditor fees' and 'professional fees' as shown on the 'Profit and Loss' Ledger.
2. Operations Report from General Manager
    - Operations Summary Report for September 2025
3. Invoice payments per JCSD Admin code Sec. 5.3 over $5,000. District to identify all invoices received for such payments and present to the Board for review and vote. (Discussion) No changes or modifications were requested.

c) **Directors and Staff Report**

1. This portion of the agenda may be used by the Board of Directors or management to make informal oral reports on their activities. No reports were made.
2. This portion of the agenda may be used by the Board of Directors to make requests for future agenda items. Stevens requested that an item be added to the October agenda to consider a revision of the Bylaws, proposing that regular Board meetings be held bi-monthly rather than monthly.
3. This portion of the agenda may be used for the Board to consider requests for Board Members or Staff to attend training or association meetings at the district's expense. No requests were made.

VII. **Old Business**

a) CA Park Grant (Discussion) JCSD admin will contact Brungess for an update to be discussed during October's meeting.

VIII. **New Business**

a) Soccer Field Update (Discussion) The Board directed JCSD to obtain proof of insurance from Price and Leon prior to releasing payment for the turf and delivery.

IX. **Adjournment:** The meeting was adjourned by President Westley at 6:20 PM.