

July 2023 JCSD Minutes
**Meeting of the Board of Directors of the Jacumba
Community Service District (JCSD) take place on:
Tuesday, July 25th, 6:00 p.m.
Jacumba Library**

MINUTES

- I. **Call to Order 6:03 pm**
- II. **Welcome to Guests**
- III. **Pledge of Allegiance**
- IV. **Roll Call, Determination of Quorum**
**Present: President Katrina Westley, V. President Sarah Misquez, Felix
Bachmeier, Robert Ridge & Debra Yu**
- V. **Public Forum**

Cherry D: Neighborhood Reinvestment Program Grant. Wanted to make sure Jacumba CSD will seek out multiple bids for the \$100,000 from grant. Recommends sending a thank you letter to Joel Anderson's office when district gets money from grant.

VI. **Board Business:**

- a) **Approval of Minutes:** The Board will review the draft minutes from the special meeting(s) on December 20th, 2022 and regular meetings for February 27th, March 28th, 2023, May 23rd 2023, & June 27th, 2023.
(Action)

Special Meeting Minutes for December 20th, 2022 -Motion to pass Misquez

Second- Westley Vote: Unanimous- Motion Passed

Board Meeting Minutes for Feb 27th, 2023: Motion to pass Westley- 2nd

Misquez- Vote: 4-0 Unanimous

Bachmeier abstained (was not present at meeting)

Board Meeting Minutes for March 28th, 2023: Motion to Pass Misquez

Second Bachmeier Vote: Unanimous- Motion Passed

Board Meeting Minutes for May 23rd, 2023: Motion to Pass: Motion Misquez

Second Bachmeier- Vote Unanimous Motion Passed

Board Meeting Minutes for June 27th, 2023.

Motion to Pass Bachmeier 2nd Ridge:

*Vote: Yay- Bachmeier, Ridge Nay: Misquez
Motion to Approve: Did not Pass
Abstained: Westley & Yu (was not present at meeting)
Sarah M: Wanted June's minutes redone.*

b) General Manager's Report:

1. General Manager's Report on Status of district including detailed financial and infrastructure updates.

Summary

Greetings JCSD Board Members. Hope all is well. Water quality for June were good. The district sold construction water at the HLC and park wells this month. LIHWAP (Low-income Household Water Assistance program) is still offering eligible customers with a one-time payment credit on water bills and for payment assistance on past water bills. This month there was an issue with billings being sent out and Post Office misplaced or lost bills. District reissued bills for July and waived late fees for July due to the issue. Brax company came out on July 14th to pull pump and motor to be taken for inspection and testing. They checked electrical and piping as well. Victory Wells came out on July 18th to inspect and document well casing and well. I am currently working with the accountant Silvia Saunders from JNS Accounting. She has been cleaning up the accounts for the district. Moving forward Silvia will prepare monthly financial reports for board meetings. This is the 1st month she prepared financial reports for the district. They are little more detailed and organized.

Completed

- Lead and Copper Sample results send out to customers
- Well 8 Pump, motor and well inspected

Look Ahead

- Hire Field Operator

Water Production- June 22nd – July 20th 2023

- **Filter Plant-** 2.0157 MG Gallons Filtered/71,989 Avg Gallons Per Day
Number of Times Filter Plant went into Production- 28
- **Well 7-** 1.974 MG Pumped
Static Level- 51.2 ft
- **Well 8-** 3,000 Gallons Flushed
Static Level 50.9 ft
- **Well 4-** 3,000 Gallons Flushed
Static Level 13.3 ft

Construction Water

- **Well 6-** No Production
Static Level- 13.1 ft.
- **HLC-** 47,900 Gallons Pumped/ 7,983 Avg Gallons Per Day

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Number of Days Highland Well Pumped Water- 6 Days
 Static Level- 57.7 ft

- Park Well- 76,800 Gallons Pumped/ 4,266 Avg Gallons Per Day
 Number of days Park Well pumped water- 18 Days
 Static Level- 60.1 ft.
- Revenue from Construction Water
 JCSD Operating Account- **\$2,298.64**
 Park Account- **\$574.65**

Water Quality Monitoring

<u>Bacteriological</u> <u>Type</u>	<u>Date Sampled</u>		<u>Result</u>	<u>Sample</u>
Site 1- Old Hwy 80	7/10/23	Absent		Distribution
Site 2- Heber St	7/10/23	Absent		Distribution
Site 3- Large Tank	7/10/23	Absent		Distribution
Well #7	7/10/23	Absent		Source (RAW)
Well #8	7/10/23	Absent		Source (RAW)

Distribution System

Chlorine Residual (Distribution) 116 Samples 0.76 mg/l Low/1.51 mg/l Max / 1.03 Avg MG/L

Color, Odor & Turbidity

Well Heads (7&8)

Iron and Manganese

Filter Vessel

Iron and Manganese

2. Invoice payments per JCSD Admin code Sec. 5.3 over \$5,000. GM to identify all invoices received for such payments and present to Board for review, and vote. (Action)

- **SUSP May Invoice:** Motion to pass: Misquez 2nd Yu
 Vote: 5-0 Unanimous Motion Passed to pay invoice

c) **JCSD 2023/2024 Budget:** Board Will review and Vote on Budget.

Katrina W: Defer Budget until after closed session is done.
 Motion to defer budget until closed session Misquez 2nd Yu

Vote: 5-0 Unanimous Motion Passed to defer budget until closed session is done.

SDGE Filter Plant Reup bill for 2022-2023: GM will present the SDGE Reup bill of \$25,587.33 for discussion including any possible programs, discounts or savings that can be implemented for the above year and future. (Action)

Vote: 5-0 unanimous Motion Passed to pay Reup Bill

d.) Funding agreement for State Water Resource Control Board: GM will present agreement to Board for review. (Action)

No Action

e.) Presentation for proposed JCSD Park Jacumba Fire Station: GM will present SDC park purchase information to Board. (Action) Presentation by SD county Reps: John Heggie, Wayne Yeager and Steve Johnson

San Diego County is proposing property purchase for new fire station within the Jacumba CSD District. Current Fire Station on Jacumba Street is not fitted to man a crew and equipment. No presentation done by GM due to lack of information on proposal. Board will need to discuss about options on the proposal.

No Action:

f.) JCSD Admin Code update: Chairman to give brief update on status. (Discussion)

Katrina W: Board to agreed to change the meetings to 5:00 PM to 6:00 PM. Admin Codes to be updated and is a process.

g.) Directors and Staff Report

1. This portion of the agenda may be used by the Board of Directors or management to make informal oral reports on their activities
2. This portion of the agenda may be used by the Board of Directors to make requests for future agenda items.
3. This portion of the agenda may be used for the Board to consider requests for Board Members or Staff to attend training or association meetings at the district's expense.

Closed Session:

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Board Voted to go with Specialized Utility Services Program to run Jacumba CSD Day to Day Operations. Will have new General Manager over seeing district's operations. Will absorb current employees Emilo Gonzalez and Brenda Hernandez. Dan DeMoss and Fernando Saenz would be SUSP mangers helping with transition to SUSP.

Unanimous Vote: 5-0

Budget would need to be redone due to Jacumba CSD contracting operations with SUSP.

VII. Adjournment 7:56 PM

Brenda Hernandez, Office
Manager