

JCSD Minutes

**A Special Meeting of the Board of Directors of the Jacumba
Community Service District (JCSD) take place on:
Monday, April 25, 6:00 p.m.
Jacumba Library**

MINUTES

- I. **Call to Order 6:01 pm**
- II. **Welcome to Guests**
- III. **Pledge of Allegiance**
- IV. **Welcome guests (if any)**
- V. **Roll Call, Determination of Quorum**
**Present: President Katrina Westley, V.President Sarah Misquez, Felix
Bachmeier, & Robert Ridge**
Via Zoom: Debra Yu.

VI. **Public Forum**

This portion of the agenda may be used by any person to address the Board of Directors on any matter within the jurisdiction of the Jacumba Community Services District. However, the Board of Directors may be unable to respond at this time until the specific item is placed on the agenda at a future meeting in accordance with the Brown Act. Allocated time for public comment is 2 minutes addressing one issue at any one time. (Brown Act, Section 54954.3)

VII. **Board Business:**

- a) **Approval of Minutes:** The Board will review the draft minutes from the special meeting(s) on December 6TH and 20th, 2022 and regular meetings for February 27th and March 28th, 2023. (Action)
*Special Meeting Minutes for December 6th, 2022 -Motion Sarah Misquez
Second- Debra Yu Vote: Unanimous- Motion Passed*
*Special Meeting Minutes for December 20th, 2022 -Motion Sarah Misquez
Second- Katrina Vote: Unanimous- Motion Tabled*
*Special Meeting Minutes for Feb 27th, 2023: Tabled Motion Katrina Westley
Second Debra Yu Vote: Unanimous- Motion Passed*
Special Meeting Minutes for March 28th, 2023: Tabled Motion Katrina

Jacumba Community Service District

1266 N. Railroad St., PO Box 425
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b) General Manager's Report:

1. General Manager's Report on status of district including detailed financial and infrastructure updates.

Greeting JCSD Board Members. Hope all is well. Water quality for April were good. The district sold construction water at the HLC well this month. LIHWAP (Low Income Household Water Assistance Program) is now offering eligible customers with a one-time payment credit on water bills and as well as payment assistance for past water bills. The districts water resource control engineer is reviewing documents and information on the highland well to determine if the well can be used as a possible potable water source. He stated the grant agreement is to be scheduled by the end of June.

Completed

- Filter Plant Tree Trimmed
- Generators Serviced
- Booster pump Bi-annual service/ check up

Look Ahead

- Valve Exercising and clean out of valve cover/ holes
- Electronic Annual Reporting to SWRCB
- Hydrant Flushing
- Work on Sanitary Survey Action Items

Water Production – March 22, 2023- April 20th 2023

- Filter plant- 1.1109 Gallons Filtered/ 69,431 Daily Avg/ Gallons
Number of times Filter Plant went into Production– 16 days
- Well 7- 086 MG Pumped -Static Level 42.8 ft
- Well 8- 4,000 Gallons Pumped- Static Level 42.4 ft
- Well 4- 3,000 Gallons Flushed – Static Level 12.8 ft

- HLC- 3,900 Gallons Pumped – Static Level 57.65 ft
- Park Well- No production Static Level 60.1 ft

Bacteriological	Date Sampled	Result	Sample Type
Site 1- Old Hwy 80	4/11/2023	Absent	Distribution
Site 2- Heber St	4/11/2023	Absent	Distribution
Site 3- Tank	4/11/2023	Absent	Distribution
Well # 7	4/11/2023	Absent	Source (RAW)
Well # 8	4/11/2023	Absent	Source (RAW)

Distribution System

Chlorine Residual (Distribution) 80 Samples 0.66 mg/l min/1.57 mg/l Max/ 1.29 Avg MG/L

Well Heads (7&8)- Iron and Manganese

PH, Alkanlity, Hardness, Turbidity, Nitrate, Nitrite, Zinc, Magnesium, Lead, Copper, Aluminum

Filter Vessel- Iron and Manganese

President Katrina Westley requesting the purchase of a computer program that shows charts and graphs of our daily water levels.

2. Invoice payments per JCSD Admin code Sec. 5.3 over \$5,000.
GM to identify all invoices received for such payments and present to Board for review, and vote. (Action)

c) Discuss JCSD water sales: Board will discuss water sales, Prices, and agreements. (Action)

Tabled: Katrina Westley Second: Felix Bachmeier Vote Unanimous

d) Directors and Staff Report

1. This portion of the agenda may be used by the Board of Directors or management to make informal oral reports on their activities.
2. This portion of the agenda may be used by the Board of Directors to make requests for future agenda items.
3. This portion of the agenda may be used for the Board to consider requests for Board Members or Staff to attend training or

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association meetings at the District's expense.

VIII. Adjournment 7:30pm

Brenda Hernandez, Office
Manager

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