

NOTICE

A Meeting of the Board of Directors of the Jacumba Community Service District (JCSD) took place on: Tuesday, April 22nd, 2025, 6:00 p.m. At the Jacumba Library, 44605 Old Hwy 80, Jacumba Hot Springs, CA

MINUTES

Note: Items on the Agenda may be taken out of sequential order as their priority is determined by the Board of Directors.

- I. **Call to Order:** The meeting was called to order by President Westley at 6:02 PM.
- II. **Welcome to Guests**
- III. **Pledge of Allegiance**
- IV. **Roll Call, Determination of Quorum:** All members were present: Westley, Stevens, Misquez, and Sherwood.
- V. **Public Forum** This portion of the agenda may be used by any person to address the Board of Directors on any matter within the jurisdiction of the Jacumba Community Services District. However, the Board of Directors may be unable to respond at this time until the specific item is placed on the agenda at a future meeting in accordance with the Brown Act. Allocated time for public comment is 2 minutes addressing one issue at any one time (Brown Act, Section 54954.3). Daniel Leon and AYSO President Jessica Price were present. They requested permission from the board to utilize a portion of the park for an AYSO U10 and U12 soccer field in the baseball outfield. Price stated that she has resources to make this possible including donated turf and goals. She also has lined up sponsors for the soccer field project; including Burgio Landscaping and Alpine Fence. Leon stated they would not be asking the board for any funding and noted that any required fees for the soccer field would come from community volunteers, donations, and fundraisers, including materials and labor costs. Price stated that AYSO has insurance coverage for Jacumba specifically. Westley requested the JCSD administrator to include the soccer field project approval and in May's agenda to be voted on.

- a) **Approval of Minutes:** The Board will review the draft minutes from:
1. Regular Scheduled Meeting March 25, 2025 (Action) Stevens requested that JCSD administrator only utilizes last names in board documents going forward to maintain uniformity. No further questions or comments were made. The minutes were approved unanimously with a motion from Stevens and a second from Misquez.
- b) **Operation's Report:**
1. Report on status of district including detailed financial and infrastructure updates.
 - March 2025 Financials (Action) No questions were asked.
 2. Operations Report from General Manager
 - Operations Summary Report for March 2025- Gonzales read the Operation's Summary Report. **CA Park Grant Update:** Meeks went over the Grant Update from Brungess. See update below:

The funding application was submitted to CA State Parks. Additional information is pending for final approval of the project.

PENDING ITEMS:

1. CEQA certification for the fitness trail project – SUSP staff are working on this.
2. Before photos of the site location – SUSP staff are working on this.
3. Grant scope/cost discrepancy* – Board direction needed.

*The project is quoted at \$101,820 in project costs. This leaves a grant balance of \$76,499. The CSD may either revise its scope to add additional elements/costs to use all the funding or if it has a separate project at another location that it would like to complete, a separate project may be created by submitting a complete application package.

d) Directors and Staff Report

1. This portion of the agenda may be used by the Board of Directors or management to make informal oral reports on their activities. Meeks stated that Johnson will be working full time with SUSP going forward.
2. This portion of the agenda may be used by the Board of Directors to make requests for future agenda items. Meeks talked about the possibility of closing the office to the public and rearranging the hours of operation. She stated that the JCSD administrator will still be at the office to assist customers over the phone or during scheduled in-person appointments. The board had no objections to this proposal. Misquez requested to get the locks to the trash cans at the park changed for security purposes.
3. This portion of the agenda may be used for the Board to consider requests for Board Members or Staff to attend training or association meetings at the district's expense. No comments or requests were made.

VI. New Business:

- Park Receptacle Purchase (Action) Gonzales presented the board with a possible weatherproof trash receptacle purchase for the park. He suggested getting about four or five. Meeks suggested adding this purchase to the park grant fund if possible. The purchase was approved unanimously with a motion from Stevens and a second from Sherwood.

VII. Adjournment: The meeting was adjourned by President Westley at 6:44 PM.