

NOTICE

A Special Meeting of the Board of Directors of the Jacumba Community Service District (JCSD) take place on:

Monday, February 27th, 2023, 6:00 p.m.

At Jacumba Library, 44605 Old Hwy 80, Jacumba Hot Springs, CA

AGENDA

Note: Items on the Agenda may be taken out of sequential order as their priority is determined by the Board of Directors.

- I. **Call to Order**
- II. **Welcome to Guests**
- III. **Pledge of Allegiance**
- IV. **Welcome guests (if any)**
- V. **Roll Call, Determination of Quorum**
- VI. **Public Forum**

This portion of the agenda may be used by any person to address the Board of Directors on any matter within the jurisdiction of the Jacumba Community Services District. However, the Board of Directors may be unable to respond at this time until the specific item is placed on the agenda at a future meeting in accordance with the Brown Act. Allocated time for public comment is 2 minutes addressing one issue at any one time. (Brown Act, Section 54954.3)

VII. **Board Business:**

- a) **Approval of Minutes:** The Board will review the draft minutes from the special meeting on December 6TH and 20th, 2022 and January 24th, 2023. (Action)
- b) **General Manager's Report:**
 1. General Manager's Report on status of district including detailed financial and infrastructure updates.
 2. General Manager will report on the unresponsiveness of the Law Firm Noonan Lance to the District's monthly litigation reporting requests.

3. Invoice payments per JCSD Admin code Sec. 5.3 over \$5,000. GM to identify all invoices received for such payments and present to Board for review, and vote. (Action)
- c) **Financial Audit for Fiscal Year 2023:** The General Manager will present an update to the Board about the status of the Wilkinson Hadley audit proposal. (Oral Report, General Manager).
- d) **Overland, Pacific and Cutler (OPC) Contract:** General Manager will explain the purpose of the contract, the district's need and expenses incurred by the District to date. Board to provide direction to General Manager. (Action)
- e) **Discussion In-house Counsel:** The Board will discuss the district's need to appoint a General Counsel for the District and take appropriate action per the JCSD Admin Code Sec. 4.2 General Counsel. (Action)
- f) **Discussion of the Specialized Utility Services Program (SUSP) proposal:** Per the previous Board vote on December 20th, 2022, Board will review proposal and discuss. (Action)
- g) **Directors and Staff Report**
 1. This portion of the agenda may be used by the Board of Directors or management to make informal oral reports on their activities.
 2. This portion of the agenda may be used by the Board of Directors to make requests for future agenda items.
 3. This portion of the agenda may be used for the Board to consider requests for Board Members or Staff to attend training or association meetings at the District's expense.

VIII. Adjournment

Note: At the discretion of the Board of Directors, all items appearing on this agenda may be deliberated and may be subject to action by the Board of Directors.

I certify that this agenda was posted 72 hours prior to the meeting of February 27th, 2023.

Brenda Hernandez, Office
Manager

Please note that Board Meeting Agenda Items will be scheduled in such a manner as to end meetings by no later than 9:00 p.m.; at the Board's discretion, discussion of Agenda Items that would extend a meeting beyond 9:00 p.m. may be continued to a subsequent meeting.

The agenda material for this meeting is available to the public at the District's Administrative Office, located at 1266 N. Railroad St., Jacumba, CA 91934. If any additional material related to an open session agenda item is distributed to all or a majority of the Board of Directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.

Jacumba Community Service District
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